

# TOWN OF KINGSTON

## Office of Selectmen

MAIN STREET KINGSTON, NEW HAMPSHIRE 03848  
(603) 642-3342

1014 04

April 28, 2004

U. S. Environmental Protection Agency  
Water Technical Unit  
P. O. Box 8127  
Boston MA 02114

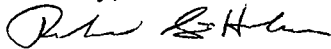
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Dear EPA,

Enclosed is the Town of Kingston, NH, NPDES Phase II Small MS4 General Permit Annual Report.

If you have any questions please call me at 603-642-8042.

Sincerely,



Road Agent

Richard St. Hilaire  
Road Agent

Encl.

**Municipality/Organization:** Kingston, NH

**EPA NPDES Permit Number:** NHR041014

**MaDEP Transmittal Number:** W- NA

**Annual Report Number  
& Reporting Period:** No. 1: March 03-March 04

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## NPDES PII Small MS4 General Permit Annual Report

### Part I. General Information

**Contact Person:** Richard St. Hilaire **Title:** Road Agent

**Telephone #:** 603-642-8042 **Email:** NA

#### Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Signature:**  Road Agent

**Printed Name:** Richard St. Hilaire

**Title:** Road Agent

**Date:**

## **Part II. Self-Assessment**

**The Town of Kingston has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions.**

### Part III. Summary of Minimum Control Measures

#### 1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
1 PE	Targeting Public Video	Health Inspector L. Middlemiss		Video has not been started. The Town is working with adjacent towns to develop a video that can be used in the area.	The Town plans to continue to work with adjacent towns and present the video on the local cable TV access channel.
Revised					
2 PE	Educational Flyer	Highway Dept. R. St. Hilaire	50 flyers handed out.	Flyers were given to the local Fire Dept. and schools about runoff from cars washes.	The Town plans to continue this practice.
Revised					
3 PE	Display at Kingston Days	Friends of Kingston OS		The planning has started for the display and booth to be used at Kingston Old Home Days.	This event is scheduled for the first weekend in August 2004
Revised					
4 PE	Elem School Education Program	Highway Dept. R. St. Hilaire	500 Students	Flyers were given to the local schools about runoff from car washes.	The Town plans to continue this practice.
Revised					
5PE	Flyer Program on Waste Oil	Highway Dept. R. St. Hilaire	2200 homes with CTV	A Notice has been placed on the local cable TV access channel.	The Town plans to continue this practice.
Revised					
Revised					

#### 1a. Additions

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## 2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
1PP	Coordinate w/ NHDOT	Highway Dept. R. St. Hilaire	6 meetings per year	Meet with the NHDOT every other month to discuss issues.	The Town plans to continue this practice.
Revised					
2PP	Coordinate w/ Adjacent Towns	Highway Dept. R. St. Hilaire	6 meetings per year	Meet with the adjacent towns every other month to discuss issues.	The Town plans to continue this practice.
Revised					
3PP	Adopt-an-Area	Highway Dept. R. St. Hilaire	20 volunteers collected over 1 ton	The Town is working w/ NH the Beautiful.	The Town plans to continue this practice.
Revised					
4PP	Community Hot Line	Selectmen K. Burke		This has not been started yet.	The Town plans to start this during 2004
Revised					
5PP	Waste Oil Disposal	Highway Dept. R. St. Hilaire	1600 Gallons of waste oil were collected.	The Town's collection point is at the Highway Department.	The Town plans to continue this practice.
Revised					
Revised					

### 2a. Additions


### 3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
1 ID	Update MS4 Plan	Highway Dept. R. St. Hilaire	No changes	There were no changes to the MS4	The Town plans to review the MS4 during 2004
Revised					
2 ID	Identify illicit connections	Highway Dept. R. St. Hilaire	220 inspections no repairs	The Town Highway Department inspected 220 catch basin and found no illicit connections	The Town plans on annual catch basin inspection.
Revised					
3 ID	Failing Septic System	Health Inspector L. Middlemiss	11 Failed systems 15 Fixed/replaced systems	The Town inspected 85 septic systems during 2003.	The Town plans to continue this practice.
Revised					
4 ID	Illegal Dumping	Highway Dept. R. St. Hilaire	0 dumps reported	The Town found no illegal dumping	This may increase due to the local landfill closing.
Revised					
Revised					
Revised					

#### 3a. Additions


#### 4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
1 CS	Sediment Control	Planning Board G. Copelman	4 Construction site inspected	Construction sites were inspected by the Road agent after 1” of rain.	The Town plans to continue this practice.
Revised					
2 CS	Erosion Control	Planning Board G. Copelman	4 Construction site inspected	About 15 treatment swales, level spreaders and sedimentation ponds were inspected for problems	The Town plans to continue this practice.
Revised					
3 CS	SWPPP Review	Planning Board G. Copelman	3 SWPPP Submittals	The Planning Board has required these General Permits.	The Town plans to continue this practice.
Revised					
Revised					
Revised					
Revised					

##### 4a. Additions


## 5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
1 PC Revised	Buffer Zone	Con Com B. Quinian		No action required during 2003	This will be an action item according to the Implementation Schedule.
2 PC Revised	Inspection Program	Planning Board G. Copelman		Same as Item 1 CS & 2 CS	Same as Item 1 CS & 2 CS
3 PC Revised	Planning Ordinance	Planning Board G. Copelman	Planning Board review in Fall of 03	Each Fall the Planning Board reviews local land use ordinances. No changes were completed during 2003	The Planning Board will review local land use ordinances in the Fall of 2004
4 PC Revised	Catch Basin	Highway Dept. R. St. Hilaire	30+/- cubic yards removed	The Town cleaned 220 catch basins and removed 30 +/- cubic yards of material.	The Town plans to continue this practice.
Revised					
Revised					

### 5a. Additions




## 6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
1 MG Revised	Trained Lawn care Pest. Specialist	Highway Dept. R. St. Hilaire		No action required during 2003	This will be an action item according to the Implementation Schedule.
2 MG Revised	Illegal Dumping	Highway Dept. R. St. Hilaire		No action required during 2003	This will be an action item according to the Implementation Schedule.
3 MG Revised	Spill Control	Fire Dept. N. Hurley	No events for 2003	There were no vehicle releases, no non-vehicle releases, or there were no hazardous waste releases.	The Town will continue to record these events.
4 MG Revised	Road salt Reduction	Highway Dept. R. St. Hilaire	0 MgCl	No MgCl was used during the winter of 03-04. 18000 Tons of road salt was used.	The Town will continue to review this program. But this item is weather dependant.
5 MG Revised	Pet Waste	Highway Dept. R. St. Hilaire	Ordinance passed in 2003	A pet waste ordinance was passed in 2003.	The Town will continue to review this program.
6 MG Revised	Used Oil Recycling	Highway Dept. R. St. Hilaire	1600 Gallons of waste oil were collected.	The Town's collection point is at the Highway Department.	The Town plans to continue this practice.

### 6a. Additions


**7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 2
NA					
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

**7a. Additions**


## 7b. WLA Assessment

NA

## Part IV. Summary of Information Collected and Analyzed

NA

## Part V. Program Outputs & Accomplishments (OPTIONAL)

### Programmatic

Stormwater management position created/staffed	(y/n)	N
Annual program budget/expenditures	(\$)	-0-

### Education, Involvement, and Training

Estimated number of residents reached by education program(s)	(# or %)	50%
Stormwater management committee established	(y/n)	Y
Stream teams established or supported	(# or y/n)	N
Shoreline clean-up participation or quantity of shoreline miles cleaned	(y/n or mi.)	Y
Household Hazardous Waste Collection Days		
▪ days sponsored	(#)	1
▪ community participation	(%)	25%
▪ material collected	(tons or gal)	Note 1
School curricula implemented	(y/n)	Y

**Note 1 The Town of Kingston conducted a Household Hazardous Waste Collection Day with 5 adjacent towns. The amount of waste collected from Kingston residence was not recorded**